

Bank Loan Required Documents

Below is a short checklist of documents you may be required to show before you can access an Bank loan. Be sure to check with your specific bank as these may vary between institutions.

Business legal documents:

- Articles of Association
- Shareholder Agreements
- Tax Patent (original & most recent year)
- Business Registration Certificate (MoC)
- Company official stamp

Personal Identification Documents:

- ID Card or other identification (e.g. passport)
- Proof of collateral (e.g. land title)

Financial Documents:

- Profit & Loss Statements
- Balance Sheet
- Proof of Bank Account
- Tax Records
- Bank account information & documents

Other Business Documents:

- Business Plan
- Cash-flow Forecast (inclusive of loan repayments)

The financial institution may still ask you for additional information or records. This can vary on the bank, and the size of the loan you are applying for. The above documents are what you should expect to have prepared as minimum requirements.